



BS 25999 Business Continuity Management

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BSI British Standards



2006

BS 25999(Business Continuity)

2002

BS 15000 -> ISO/IEC 20000

2000

BS 8600 -> ISO 10002

1979

BS 5750 -> ISO 9001

1996

BS 8800 -> OHSAS 18001

1995

BS 7799 -> ISO/IEC 27001

1992

BS 7750 -> ISO 14001

Is your business ready to face the following situations ?



It may not be from you but from your neighbors or suppliers?





BS 25999



Not just about managing the high profile disasters but also the day to day business disruptions

Not an IT standard and not about Disaster Recovery

A 'business-owned, business-driven process that establishes a fit-for-purpose strategic and operational framework'.

Defining Business Continuity Management

Holistic management process that identifies potential threats to an organization and the impacts to business operations that those threats, if realized, might cause and which provides a framework for building organizational resilience with the capability for an effective response that safeguards the interests of its key stakeholders, reputation, brand and value-creating activities

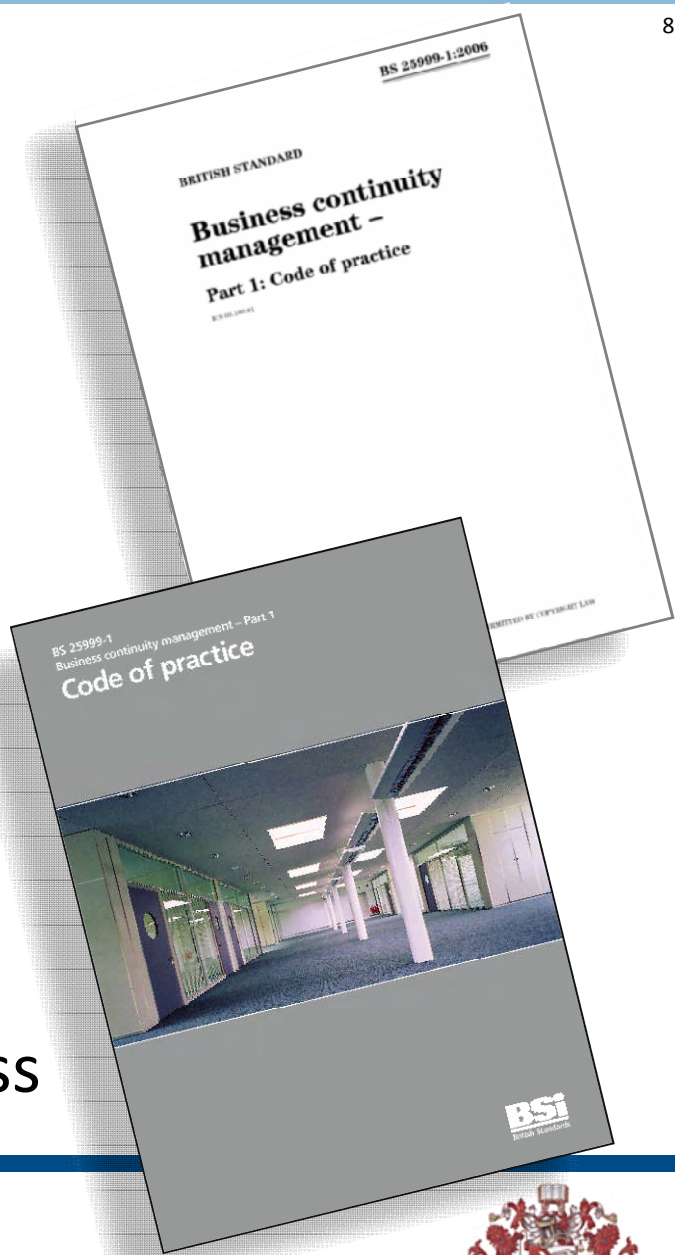
BS 25999-2:2007, 2.4

Publication dates

- BS25999-1 Code of Practice
 - December 2006

- BS25999-2 Specification
 - Mid November 2007

- Certification process
 - BSI develops certification process



Why was BS 25999 developed?

- Business Continuity identified as a critical issue
- Need for a best practice framework to guide business.
- Need for a mechanism to demonstrate Business Continuity Management maturity

Who developed BS 25999?

- Committee Profile:
 - 33 members



Who developed BS 25999?



Association of British Insurers



Association of Insurance & Risk Managers



Institute of Directors

Who developed BS 25999?



Association of Chief Police Officers



Metropolitan Police



Chief Fire Officers' Association (CFOA)



Society of Industrial Emergency Services



Who developed BS 25999?



Business Continuity Institute



Continuity Forum

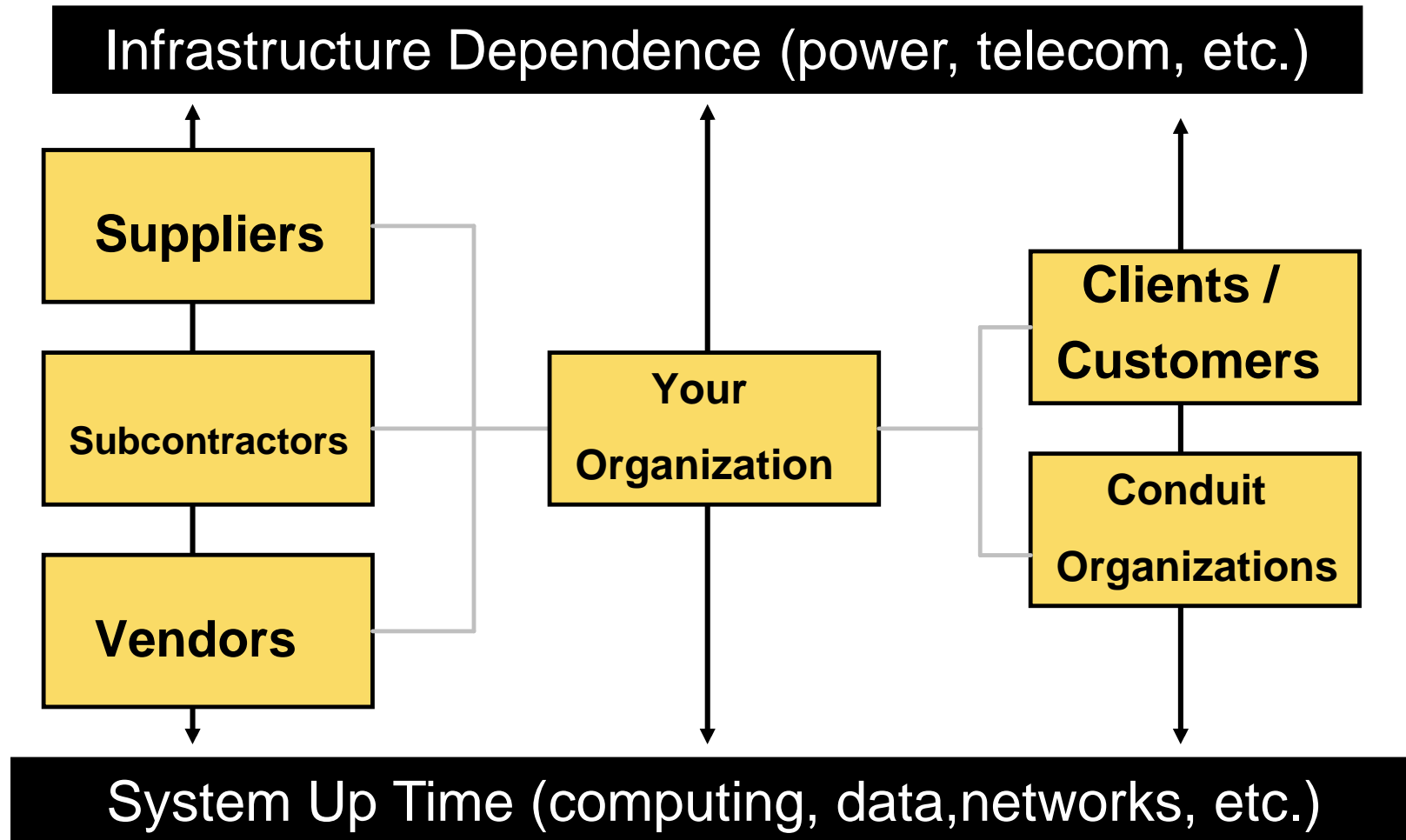


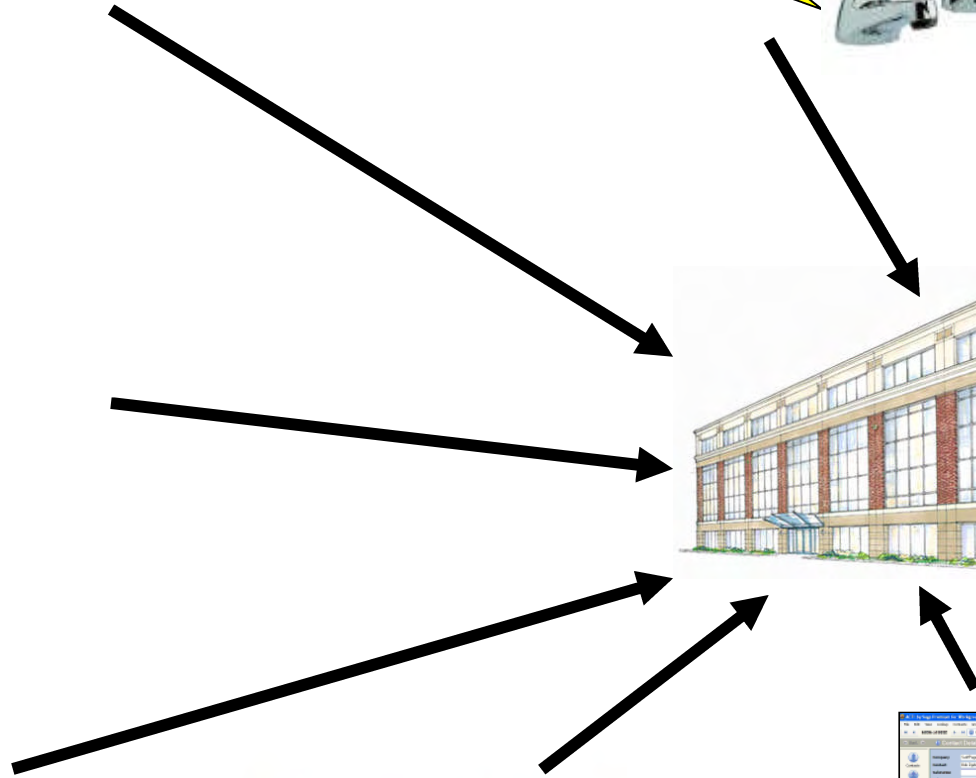
Institute of Emergency Management

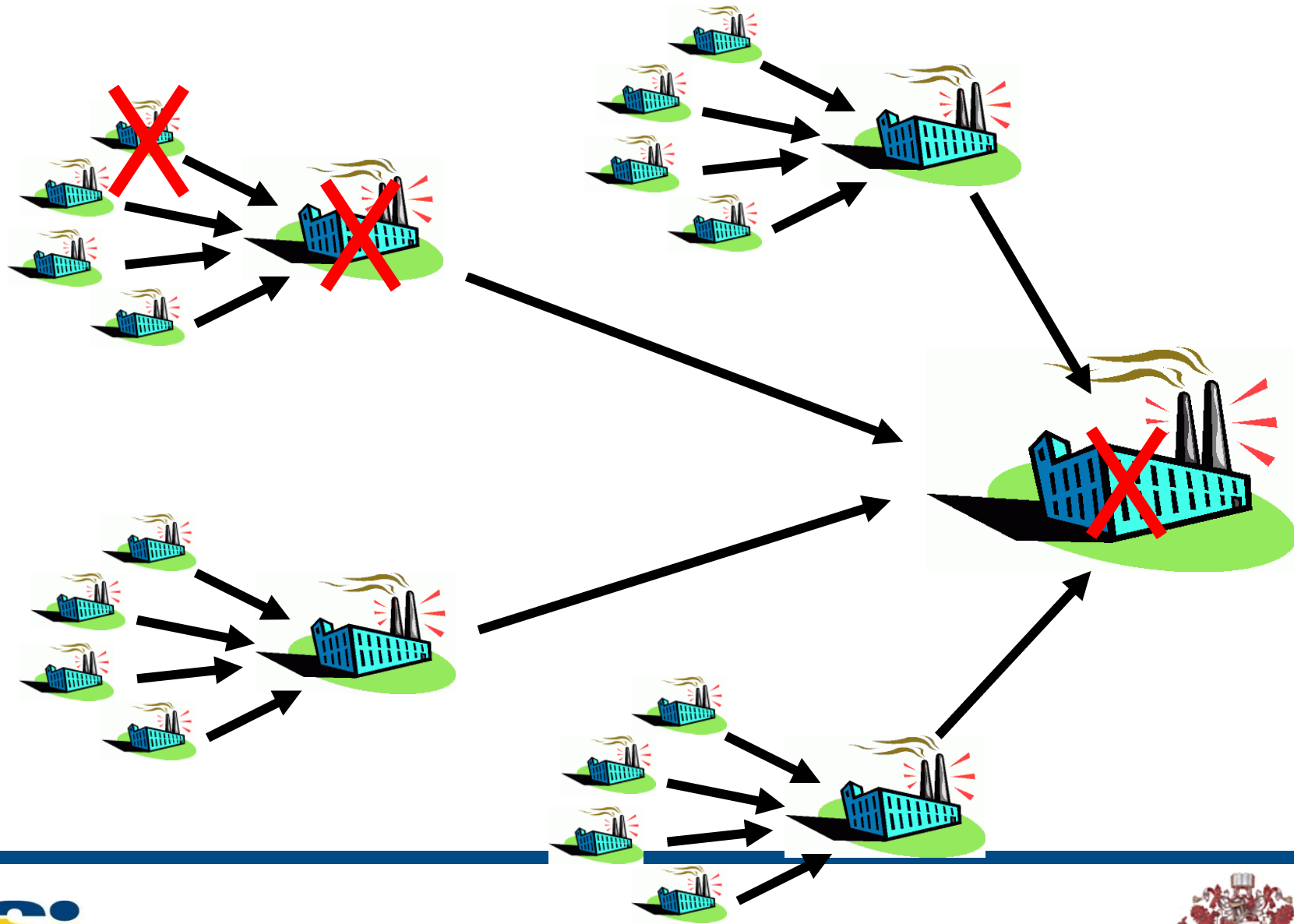


Institute of Risk Management

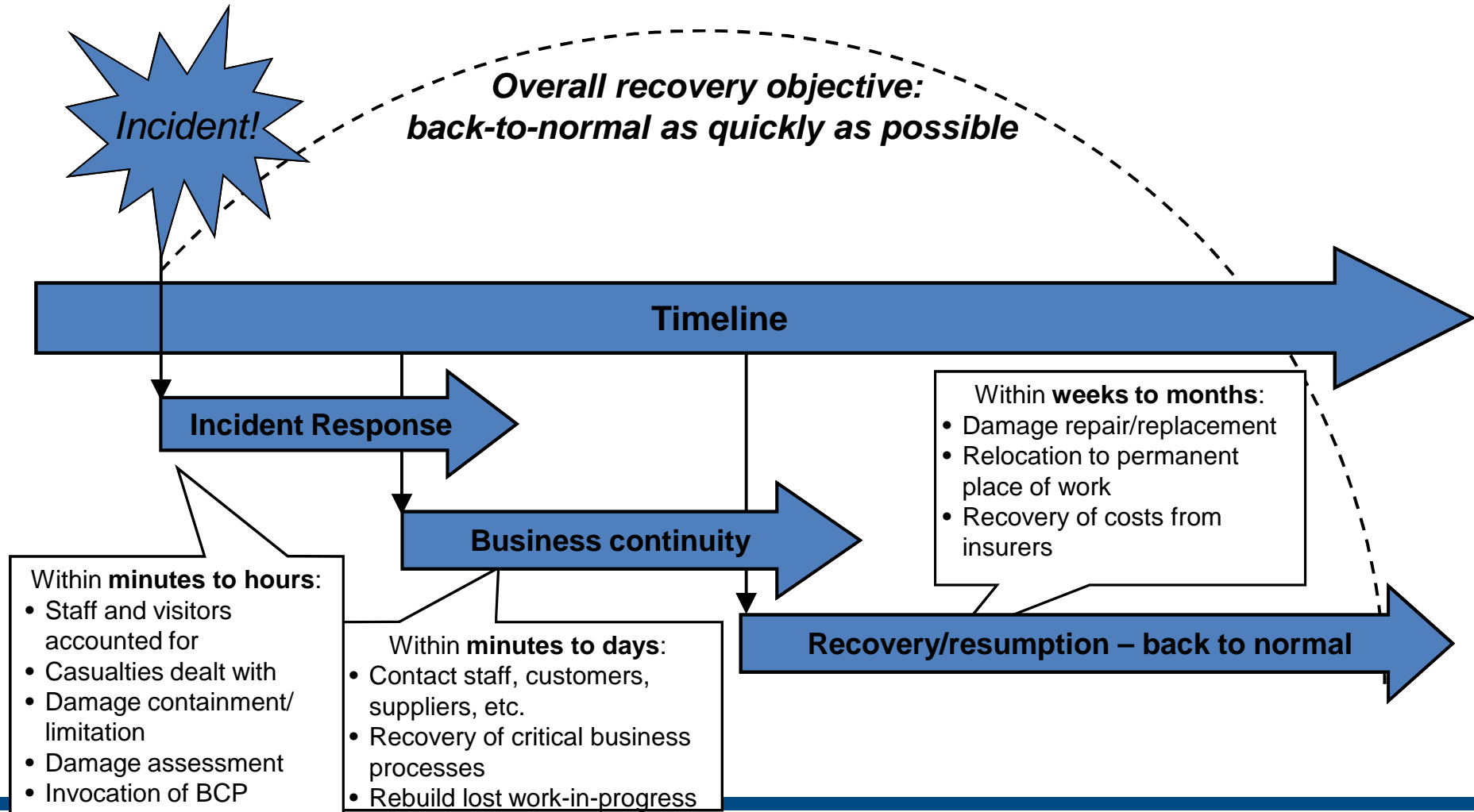




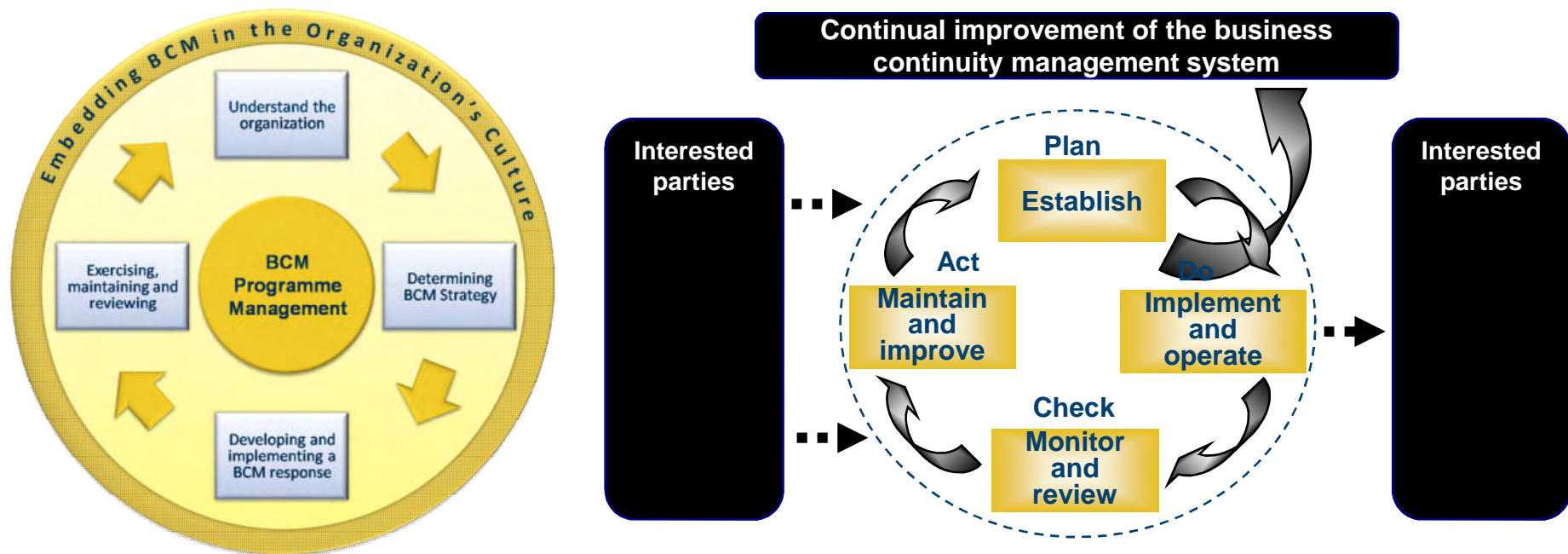




Sequence of Events of an Incident



Business continuity lifecycle and the Plan-Do-Check-Act cycle



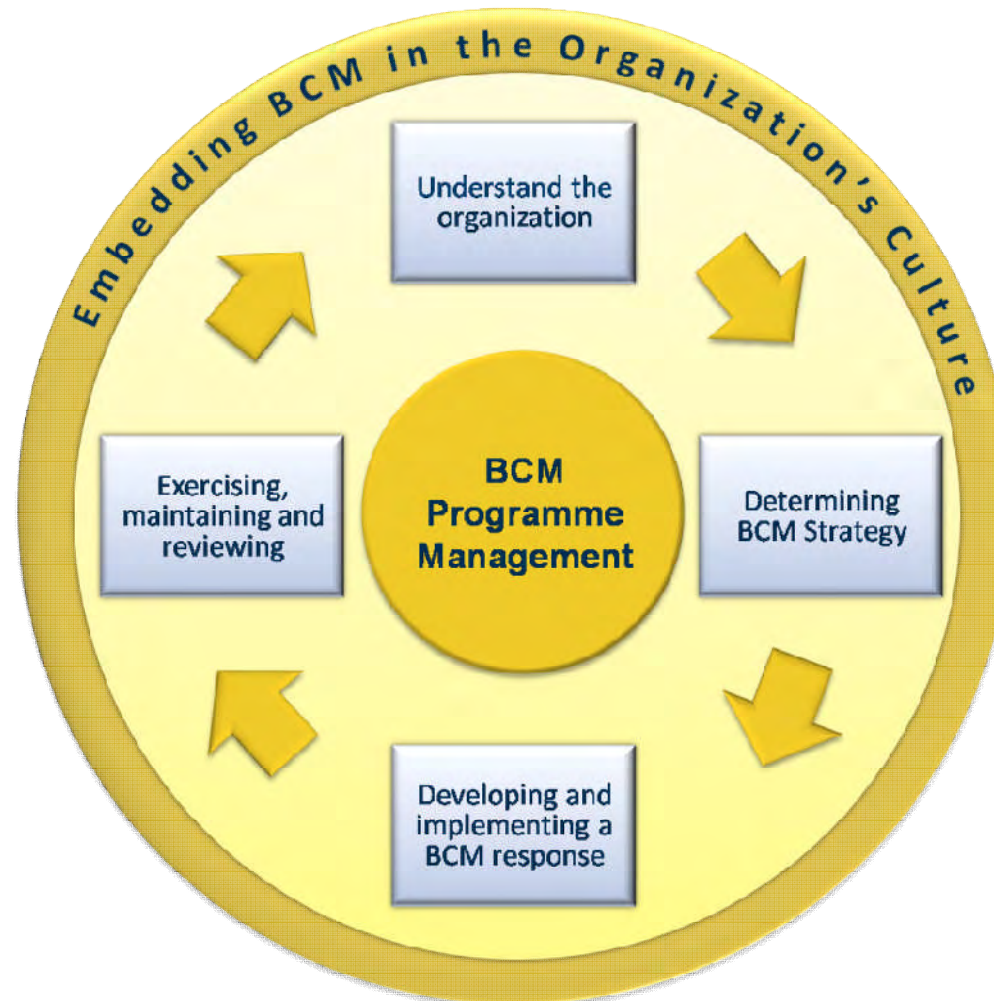
BS 25999-2 :2007 Figure 2

BCM programme management

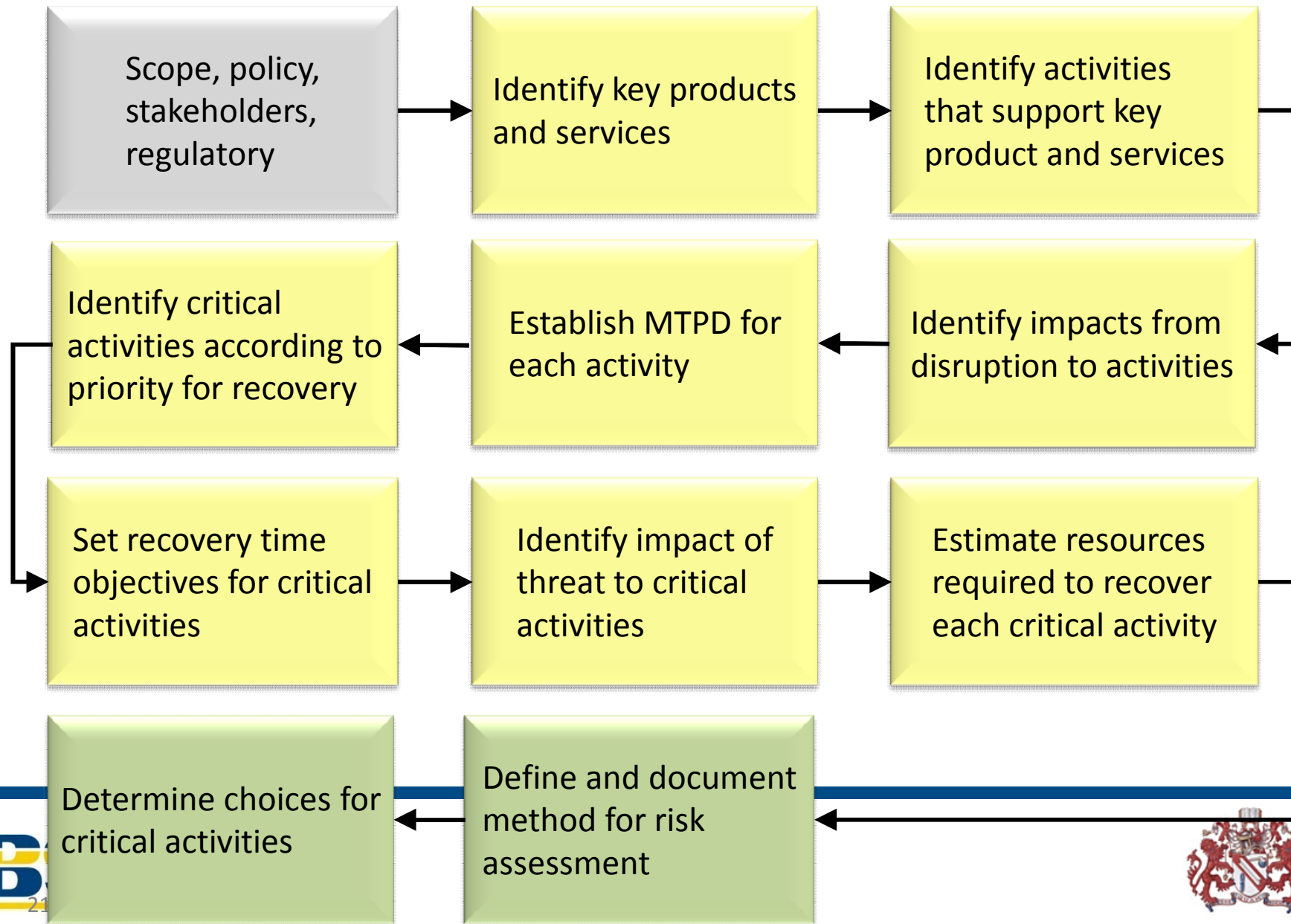
- **Scoping** of BCM
- **Policy agreement** & sign off
- Identification & engagement of stakeholders
- Approach agreed
- **Roles & responsibilities**



Understanding the organisation

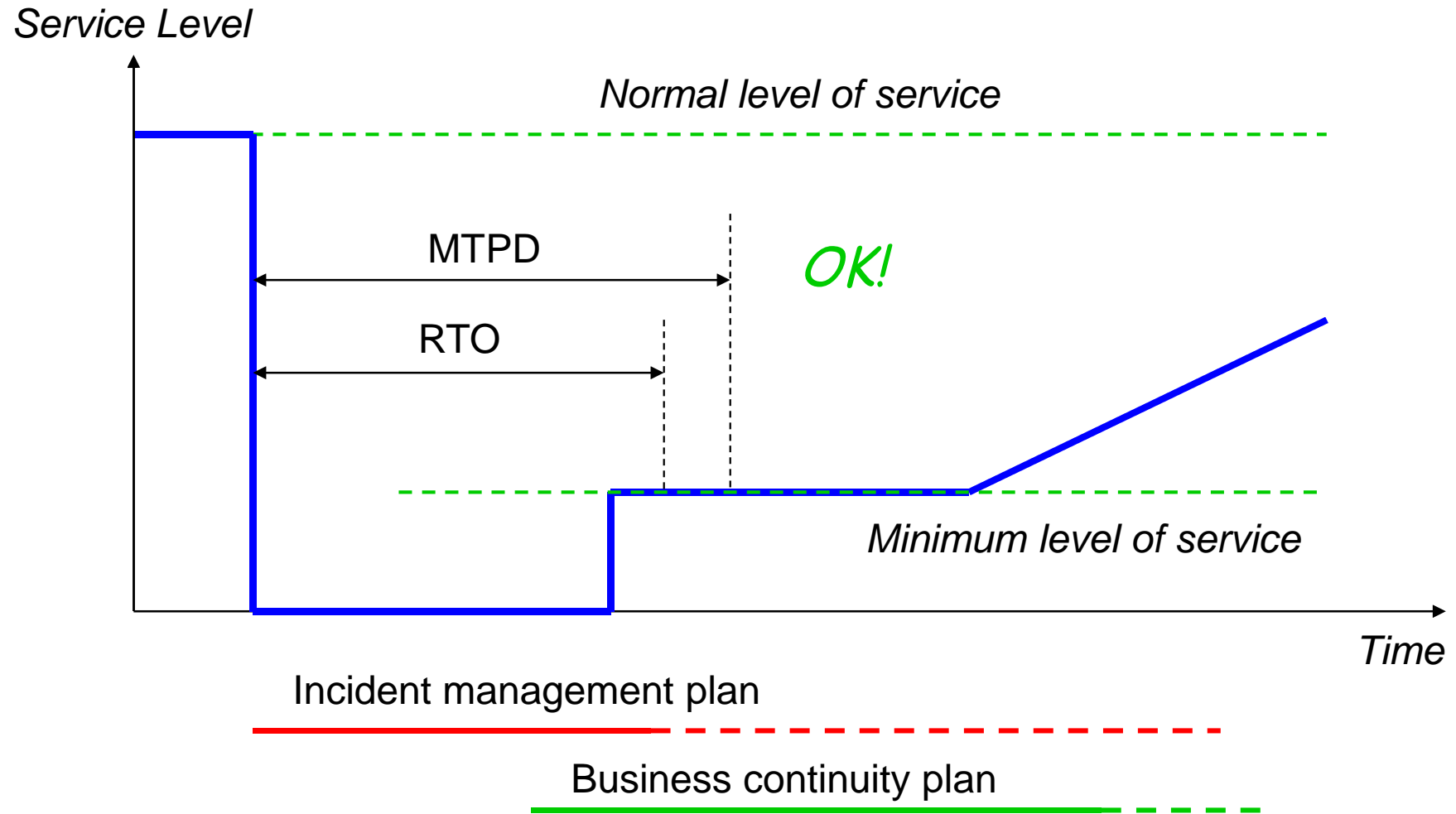


Understanding the organization

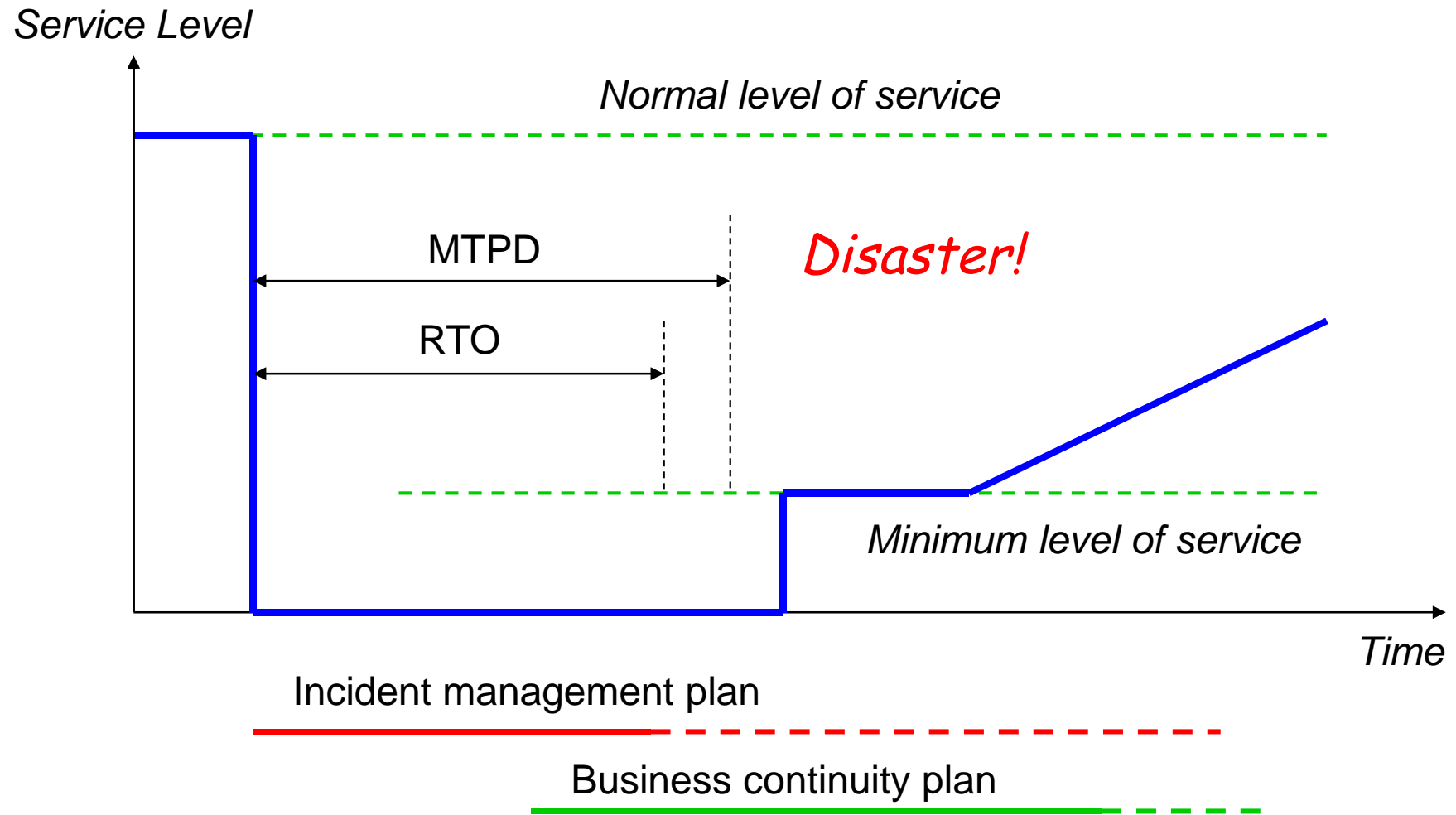


- Identify key products and services and critical activities which support them
- Identify organisations objectives, obligations, duties
- Identify supporting activities, assets and resources
- Assess impact of failure of activities, assets and resources
- Identify and evaluate threats
- Identify all interdependencies of activities
- Understand 3rd party reliance's

MTPD and RTO

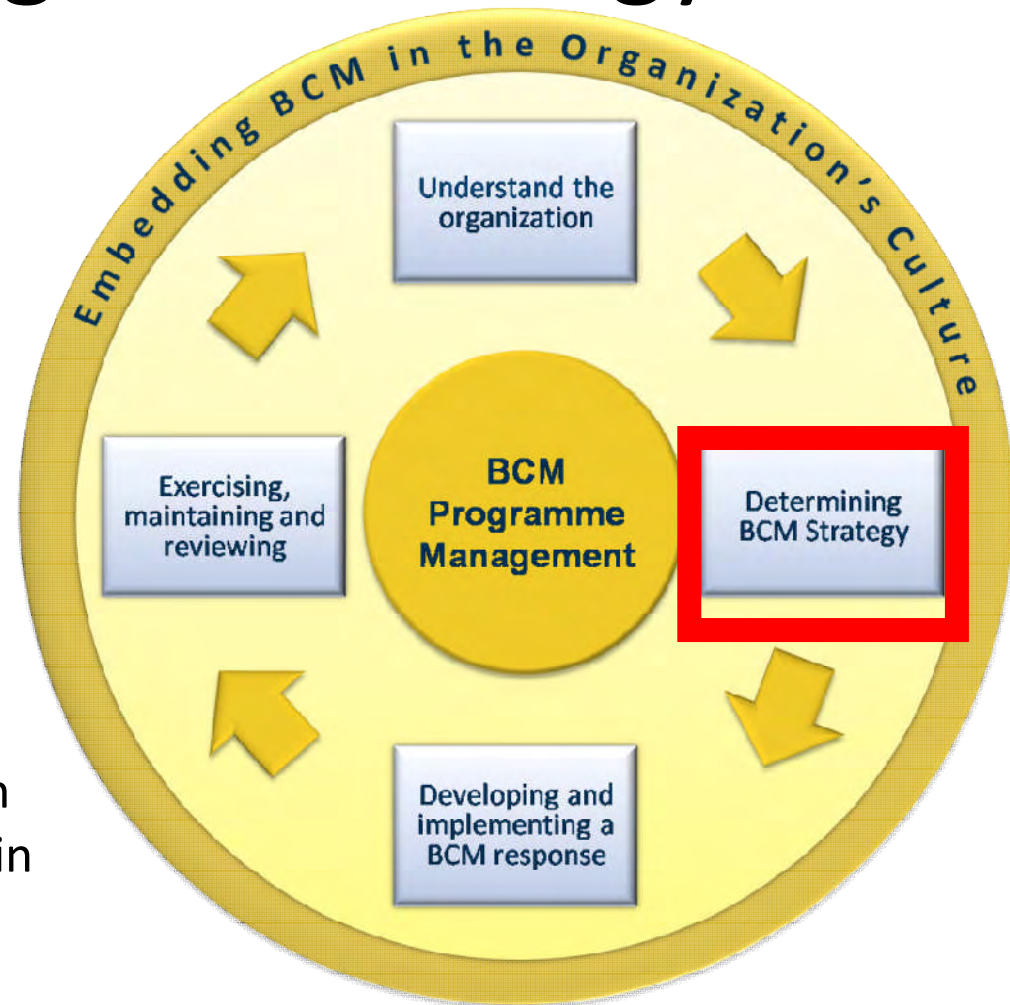


MTPD and RTO



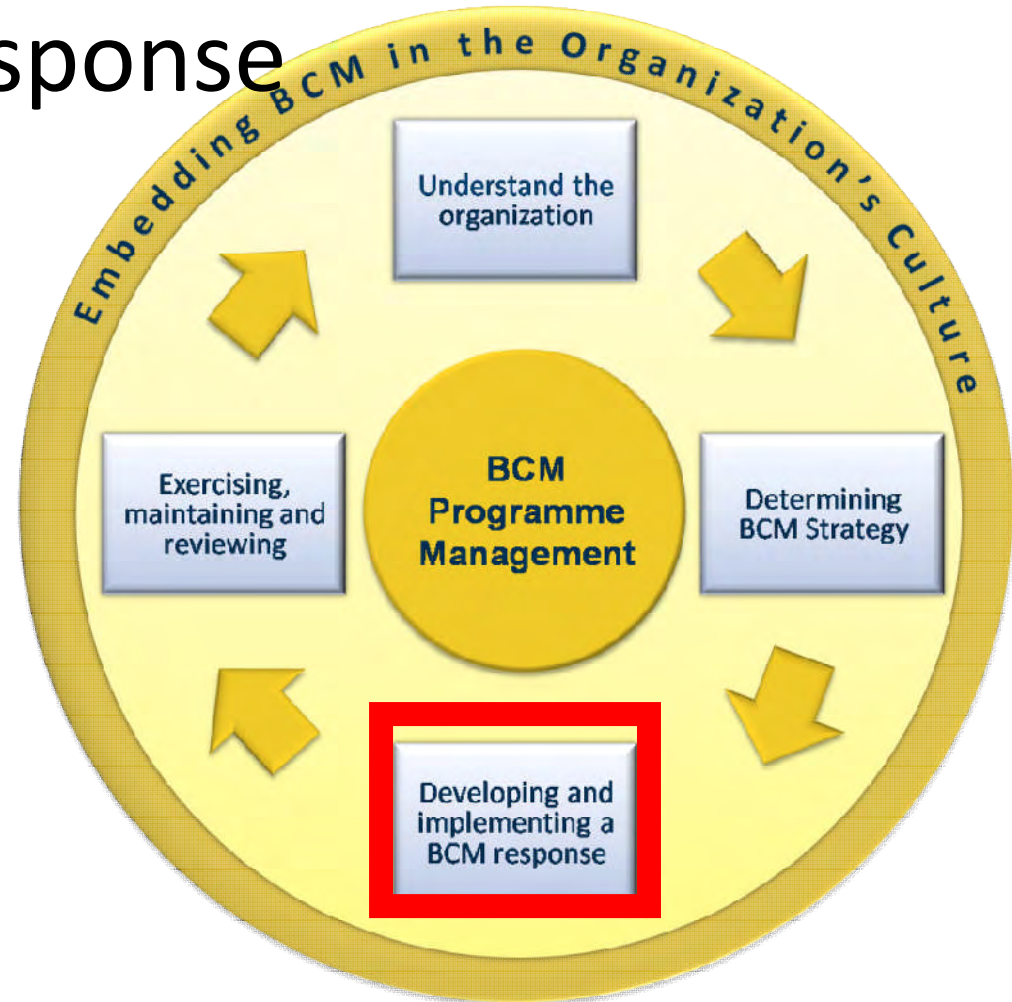
Determining BCM strategy

- Definition of incident response structure enabling an effective response & recovery
- Identification of restart timescales and service levels following a disruption
- Agreement of timescales to restore normal service levels
- Stakeholder relationship management
- Strategy may be modified as an output of management review in response to internal or external events



Developing and implementing a BCM response

- Aligned to the objectives of the organisation's BCM strategy
- Development of plans to effectively manage a business disruption to the point it is contained
- Creation of business continuity plans designed to facilitate the resumption of critical activities
- Detailed plans covering people, communication, roles & responsibilities, locations, resources etc



Incident Management Plan

Contents of an incident management plan include:

- Task and action lists
- Emergency contacts
- People activities
- Media response
- Stakeholder management
- Incident management location
- Contact information for emergency responders that support response strategies

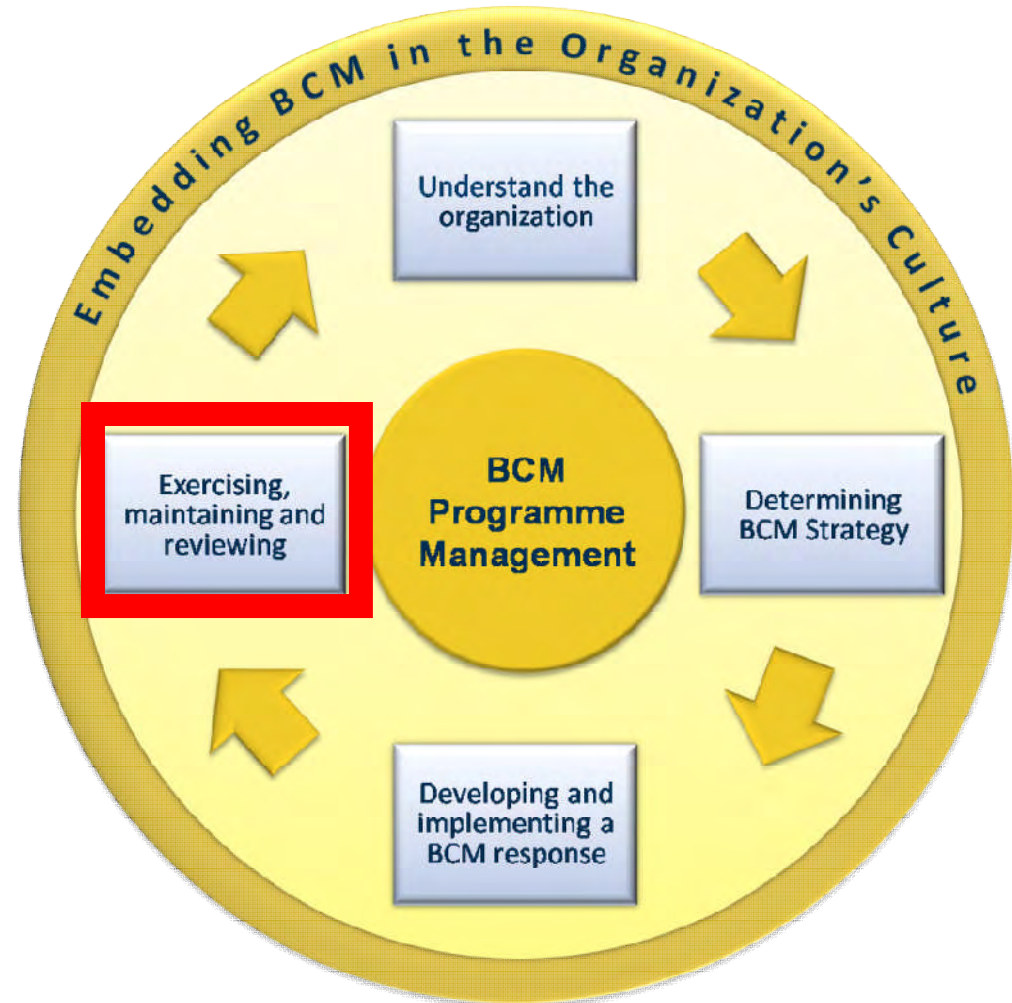
Business Continuity Plan

Contents of a business continuity plan include:

- Action plans / task lists
- Resource requirements
- Responsible person(s)
- Incident log / decision record
- A plan to resume back to normal operations (business recovery plan)

Exercising, reviewing and maintaining

- Validates effectiveness of plans
- Ensures understanding of plans, roles & responsibilities
- Identifies improvement opportunities
- Maintains relevance of plans as result of business changes



Exercising plans

- Different types of exercise
 - Desk check
 - Walk through
 - Simulation
 - Component/activity
 - Full test
- Exercising supports
 - awareness programme
 - competency development

BS 25999-2:2007, 4.4.2

Structure of BS 25999-2

1 Scope

2 Terms and definitions

3 Planning the BCMS

- General requirements, establishing and managing, embedding BCM in the organisation's culture, documentation and records

4 Implementing and operating the BCMS

- Understanding the organisation, determining strategy, developing and implementing a response, exercising, maintaining and reviewing

5 Monitoring and reviewing the BCMS

- Internal audit, management review

6 Maintaining and improving the BCMS

- Continual Improvement, preventive and corrective actions

Implementing and operating the BCMS

- 4.1 Understanding the organisation
- 4.2 Determining business continuity strategy
- 4.3 Developing and implementing a BCM response
- 4.4 Exercising, maintaining and reviewing BCM arrangements

Monitoring and reviewing the BCMS

5.1 Internal audit

5.2 Management review of the BCMS

Maintaining and improving the BCMS

6.1 Preventive and corrective actions

6.2 Continual improvement



Certificate of Registration

BUSINESS CONTINUITY MANAGEMENT SYSTEM - ISO 22301-2:2007

The authority that:

DHL Supply Chain
Wokingham Way
Romney Industrial Estate
Romney
WPH 12P
United Kingdom

Has certified to: **BSI ISO 22301**
and operates a Business Continuity Management System in compliance with BS 22301:2007 for the following scope:

The business continuity management system for warehousing and despatch for third party products at DSC Romney.

For and on behalf of you:

Managing Director, DHL UK

Originally registered: 17/02/2010

Latest issue: 17/02/2010

Expiry Date: 17/02/13



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BS 25999 Clients

